



Department of Public Works

201 Run Hill Road
Brewster, Massachusetts 02631-1898
Tel (508) 896-3212

Griffin Ryder- Director
James Jones-Foreman

DATE: October 6, 2023
RE: **TOWN OF BREWSTER SNOW REMOVAL CONTRACTS
2023/2024 WINTER SEASON**

Please find enclosed the necessary information pertaining to the Brewster Department of Public Works (DPW) Snow Removal Contracts for the 2023/2024 Winter Season.

Vehicle Inspections for the 2023/2024 Snow Removal Contracts shall be held at the Brewster DPW. Please contact DPW Foreman to arrange inspection. Upon completion of successful vehicle inspection and submittal of a complete application package to the DPW, contracts will be forwarded to the Brewster Town Manager for approval. **All completed applications with all necessary back-up information and vehicle inspections shall be finalized by 11/30/2023 to meet the priority deadline and qualify for the early submission rate.**

Requirements:

1. A properly equipped, inspected, and functioning vehicle/equipment intended for use this season. All plow equipment and emergency lighting shall be attached and in proper working order. All Contract Equipment shall be mechanically prepared and on call 24 hours per day for the winter season. Suitable **EMERGENCY LIGHTING**, as determined by the DPW Director, DPW Foreman or his/her designee, is required on all vehicles/equipment.
2. All contract equipment shall be equipped with a **shovel, tow chain, and cellular telephone.**
3. A valid registration certificate is required.
4. Insurance Certificate which names the Town of Brewster as insured for the amounts listed below is required. **The Insurance Certificate must be valid through June 30, 2024.**
5. If you do not carry Workers' Compensation Liability Insurance, please be sure to sign the enclosed waiver. Workers' Compensation Liability Insurance or a Waiver is required for all persons operating or riding in a vehicle during snow removal operations.

Anyone failing to meet these requirements at the time of application **will be excluded** from this year's list of approved Snow Removal Contractors. We appreciate your cooperation on this matter.

- Contract equipment shall report to their predetermined route immediately upon notification by the DPW Foreman or his/her designee.
- Private Snow Removal Work shall not be performed while actively working for the Town of Brewster (ie on the Town's time).
- Plowing speeds shall not exceed 15mph.
- Any damage that is repetitive or excessive will be the contractor's responsibility to repair damage.

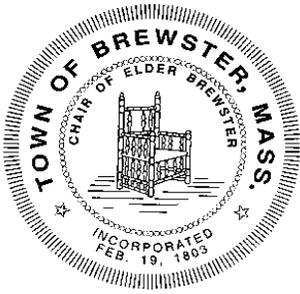
Failure to comply shall be cause for the Town Manager to terminate this agreement upon recommendation of the DPW Director.

**TOWN OF BREWSTER
2023-2024 SNOW REMOVAL RATE SCHEDULE**

4 Hour MINIMUM for All Sub-Contractors

Vehicle/Equipment Type	2023-2024 Rate	2023-2024 Early Submission Rate*
Pick-up (4x4) w/ 8' or larger Plow	\$100.00/Hr	\$105.00/Hr
1 Ton Dump Truck w/ 9' or larger Plow	\$105.00/Hr	\$110.00/Hr
16,001-26,000 GVWR w/ 9' or larger Plow	\$110.00/Hr	\$115.00/Hr
6 Wheel Dump Truck over 26,000 GVW w/ up to 11' Plow	\$120.00/Hr	\$125.00/Hr
10 Wheel Dump Truck w/ up to 11' Plow	\$140.00/Hr	\$145.00/Hr
Loader - 1.5 - 3 CY Capacity	\$155.00/Hr	\$160.00/Hr
Loader - 3 - 5 CY Capacity	\$170.00/Hr	\$175.00/Hr
Back-Hoe	\$145.00/Hr	\$150.00/Hr
Trax w/ plow	\$115.00/Hr	\$120.00/Hr
Trax w/ snow blower	\$130.00/Hr	\$135.00/Hr

*Completed paperwork must be submitted by November 30, 2023



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2023-2024 SNOW REMOVAL CONTRACT EQUIPMENT AGREEMENT VEHICLE INFORMATION

VEHICLE DESCRIPTION #1:

REGISTRATION # _____

Vehicle _____

Weight _____

Plow length _____

Plow rate _____

Company Name _____

Authorized Signature _____, Title _____

Name (printed) _____

Residential Address: _____

Mailing Address: _____

Contact Telephone _____

Cellular Telephone _____

Business FID or Social Security # _____

Date _____

VEHICLE DESCRIPTION #2:

REGISTRATION # _____

Vehicle _____

Weight _____

Plow length _____

Plow rate _____

Company Name _____

Authorized Signature _____, Title _____

Name (printed) _____

Residential Address: _____

Mailing Address: _____

Contact Telephone _____

Cellular Telephone _____

Business FID or Social Security # _____

Date _____

Contract year inclusive: 2023-2024

*please print additional sheets for vehicles as needed.

**2023-2024 TOWN OF BREWSTER
INSURANCE REQUIREMENTS**

<u>TYPE</u>	<u>LIMITS</u>
WORKERS' COMPENSATION	Per Statute
COMPREHENSIVE GENERAL LIABILITY	
Personal Injury	\$100,000 each occurrence \$300,000 Aggregate
Property Damage	\$100,000 each occurrence \$300,000 Aggregate
COMPREHENSIVE AUTOMOBILE LIABILITY	
Bodily Injury	\$100,000 each occurrence \$300,000 Aggregate
Property Damage	\$100,000 each occurrence \$300,000 Aggregate
UMBRELLA COVERAGE	
General Liability (operations and injury)	\$100,000 each occurrence \$300,000 Aggregate

**TOWN OF BREWSTER
VEHICLE INSPECTION REPORT**

To be completed by DPW representative

Make: _____ Model: _____ Registration: _____

Type of equipment: _____

GVWR: _____

Plow Size: _____

Tires (Front 3/32" – rear 2/ 32")	PASS / FAIL
Current inspection sticker	PASS / FAIL
Cutting edge	PASS / FAIL
Plow Frame	PASS / FAIL
Plow Lift Hydraulics:	PASS / FAIL
Plow Lights	PASS / FAIL
Registration matches plates	PASS / FAIL
Safety Lights/ Rotating or strobe light/ 4 way flashers/ wig wag lights/ or combo	PASS / FAIL

Failures recorded on this inspection report must be corrected and re-inspected by a DPW representative within 7 days.

DPW, Authorized Representative

Date